

Minutes of the professors meeting at 08/09/2006

Present

Andreas Prinz, Ole-Morten Midtgård, Frank Reichert, Vladimir Oleshchuk, Stein Bergsmark, Rolf Nossun
(only item 3:) Alf Holmelid, Guri Paulsen, Tord Augland

Agenda

The following agenda was used:

- 1) election of professor group speaker
- 2) mode of working in the next semester
- 3) publications and KFU
- 4) recruitment and Master ICT
- 5) new Campus
- 6) international contacts
- N-1) Agenda next time
- N) Any other business

The following things are to be discussed

- ad 1) proposal: Frank Reichert is the new speaker and Andreas Prinz is the substitute.
- ad 2) proposal: collect a list of pressing problems to be taken up in the next meetings
- ad 3) The new rules disable almost all conference publications in the first half of 2006 for KFU. proposal: Write a letter of dissatisfaction to the HiA research board.
- ad 4) Stein plans a meeting to discuss a strategy for Master ICT in week 41. We will fix a date and collect issues to be taken up.
- ad 5) Where do we want to be involved and how?

Discussion

ad 1) After some short discussion it was agreed that FR is the new speaker and AP is the substitute.

ad 2) We had a brainstorming that resulted in the following list of issues. FR will take them up one by one in the next meetings, see also item N.

- Recruitment ICT master
- (Integration of) Study plan ICT Master, Bachelor & Master Mekanikk
- Integration of (Master) studies
- Get a better understanding of the research topics of the other professors
- Common & unified research web pages and pages for research groups
- Improvement of quality control and escalation procedures for ICT and HiA (e.g. why does it take so long to provide the new HiA web portal?)
- International cooperation
- Coffee for the professor meeting
- New campus
- Internal structures and infrastructure

ad 3) AH first stated that the correct name to use in this context is “driftstøtte til publisering” and not KFU. Then he explained the historic aspects of this construct, which I will not repeat in detail here. However, in the last time it was decided to use an automatic procedure for granting the money instead of the previous manual way. The natural choice for a system was FORSKDOK, as we have to put in there the publications anyway.

The situation is now as follows:

(1. registration) Everyone puts his/her publications into ForskDok, and then out of the registered publications the “støtte” is provided.

(2. automatic money) The papers will be processed two times a year according to their registration date. There are some categories defined that count for “støtte” and those will be given money automatically (see attachment). The dean gets a list of the papers with granted support. Please note that the HiA internally supported categories include more than the ones supported by the government.

(3. manual money) If the money is not granted for some reason (e.g. because the paper category does not allow for automatic money), there is the possibility to have a manual procedure for these papers. This is as before via the dean. It has to be made clear that this item 3 is not completely established yet, but just a proposal of AH, which the dean has to support and which will be decided in the next research board meeting.

This change to the automatic reporting is overlaid with the exchange of the ForskDok with a new version of the system. This leads to the fact that it was (and somehow still is) possible to insert entries with illegal categories. (NB: Make sure to use the new ForskDok whenever registering). These entries were then tried to put into the new system and during this maybe changed, which leads to the fact, that there is an additional problem for papers inserted in the first half of 2006. These papers are handled as follows:

- The dean provides a list which papers were granted money according to the automatic procedures.
- Everyone has to check that the list is complete. For entries that were not, but should be granted money, the manual procedure applies again (i.e. send a request to the dean). This step might include a change in the category of the paper.

Finally, here is a procedure for handling conference publications (see also 1-3 above):

- First, it should be tried to put in the publication as “bidrag i en serie”. This is only possible if the proceedings are published in a series and the series is registered in DBH. (NB: If your series is missing, make sure it is requested to be included into the database.)
- If it is not possible to register the publication as “bidrag i en serie”, it is sometimes possible to put it in using some “tricks”. This has to be agreed with Tord Augland, or locally with Audun Hofseth.
- If it is still not possible to register, it should be registered as “foredrag”. This would then imply that it has to be handled manually. The concrete procedure for this is not yet agreed, because the manual way is not yet agreed.
- Please note that there are still discussions about a new category for these kinds of publications in ForskDok, but this is high-level politics and might take some time.

If you still have questions to the procedures do not hesitate to ask me or someone from the library.

ad 4) SB plans a seminar for discussing activities around master ICT and maybe even bachelor and relation to other study programmes in week 41. We agreed to have the meeting the 11.10. in the afternoon and the 12.10. until noon, preferably with a common dinner in between. Please put this into your schedules!

ad 5) It turns out that maybe not all areas are covered with the current specification for the new campus. We might need to have a more detailed specification for the ICT aspects. It was made clear that we want to have a look at the things existing and rather come with comments on this than starting anew (even more so as some professors already sent in their ideas for the structure). FR will invite Aanon Grimnes for the next professor meeting to get an overview of the state and discuss possible involvement of the professors.

ad 6) Tor Erik Christensen, who came just for this item, explained that we have plenty of possibilities for teacher exchange in terms of ERASMUS. We have formal contacts with several European universities and colleges and should use this possibility. So please, check if it would be possible for you to get in contact with your colleagues abroad, e.g. at TU Dresden.

Moreover, as we are now on the way to become a university, it is a good idea to start establishing new contacts with universities and take away some of the colleges instead. Tor Erik is open for proposals.

There was a proposal made by John Oomen (prof II at HiA ICT and at Carleton university) to build a joint master between our universities. We thought we have to check if it fits together first – if this is the case, we would go for this.

ad N-1)

- HiA and Grimstad research web presentation, maybe invite Sven Håø
- aspects to take up with the new campus, invite Aanon Grimnes

ad N) none